



**Continuing Airworthiness Management Department
Nepal Airlines Corporation
Request for Electronic Quotation for Aircraft Decals**

Date of Publication: 25th November 2019

Nepal Airlines Corporation (NAC) would like to request all interested MRO/Suppliers for supplying decals with logo of "Visit Nepal 2020" in NAC's A3330/A320 aircraft having below dimensions/standards. We kindly invite you to participate in the Electronic process and provide your quotations against below general terms and conditions.

General Terms and Conditions:

1. **Submission Period** : The electronic quotation must be submitted to following address within seven (7) calendar days from the above date of publication of the short notice i.e. on or before 1st December 2019 16:00 Hrs local time.
2. **Validity of Quotation**: The quotation offer should be valid for at least 45 days after the last date of the quotation submission.
3. **Quotation Opening**: All received quotations shall be opened on 2nd December 2019 on 14:00 Hrs local time at the venue mentioned below with/without presence of prospective bidder/his representative/nominee.

**Office of Director
Continuing Airworthiness Management Department
Nepal Airlines Corporation
Tribhuvan International Airport
Kathmandu Nepal**

4. Information to the bidder

- a) **Mode of quotation**: The electronic quotation shall be sent through email only. Other electronic means of communication (telex, fax) shall not be considered. Quotations sent through air freighted / couriered shall NOT be considered.
- b) **Quotation Submission**: The electronic quotation must reach within stipulated date and time on following email address: ed@nac.com.np. The attached file/quotation should have following requirements:
 - a) Exclusively in PDF format. Note: if email attachment size is greater than 5 MB please send multiple emails with each attachment less than 5 MB

- b) All PDF attachments must be *password protected*. Note: the password for the quotation to be provided via separate email on 2nd December 2019 after 1000 Hrs local time at ed@nac.com.np.
- c) **Preparedness of the quotation:** The bidder must provide following documents along with the quotation:
- a) Copy of Company/ Firm's Registration Certificate
 - b) Company Description
 - c) Scanned copy of declaration as per the format in Appendix-A of this notice.
 - d) The company's EASA/FAA approval certificates
- d) **Payment terms:** Please mention payment terms on your commercial proposal.
- e) **Queries:** Any queries should be addressed to following email address within 5 days of the first date of publication.
ed@nac.com.np, epd@nac.com.np
- f) **Disclaimer:** NAC reserves the right to reject any or all of the quotations submitted at any stage before executing contract without assigning any reasons whatsoever and without any obligation and liability whatsoever. NAC also reserves the right to hold or withdraw or cancel the process at any stage under intimation to the prospective bidder who submits the quotation.
- g) **Evaluation of the quotation:** The quotation shall be evaluated on least cost basis. NAC can communicate / ask further clarifications on the received quotation to the bidder if required. The quotation accepted shall be notified via email after the evaluation of the quotation. If the negotiation with the winning bidder could not materialize, NAC will invite the bidder whose quotation has second lowest cost to negotiate a contract.
- h) **Signature and Stamp:** The submitted documents should be duly signed with office stamp.

5. Description of Decals to be supplied

- I. **Dimensions**
 - a) For A330: Size (length x height): 10 ft x 7 ft , Qty:04
 - b) For A320: Size (length x height): 6 ft x 5 ft , Qty:04
- II. **Lead time should not exceed 15 days after issuing purchase order.**
- III. **The bidder should have EASA/FAA approval certificate and the supplied items should be supplied with applicable certificates.**
- IV. **Interested Bidders can download the high resolution photo of decal from NAC's website.**

6. **Financial Rates** : Please provide your rates for the decals in following format with all rates on USD.

SN	Aircraft Fleet	Quantity	Lead Time	Rates	Total	Warranty Period	Remarks
1	A330	04					
2	A320	04					

Appendix A : Declaration

To: **Director**
Continuing Airworthiness Management Department
Nepal Airlines Corporation
Tribhuvan International Airport
Kathmandu Nepal

I, the undersigned, offer to supply Aircraft decals in accordance with your RFQ dated 25th Nov 2019.

My quotation is binding upon me and subject to the modifications resulting from contract negotiations.

I understand you are not bound to accept any quotation you receive.

Yours Sincerely,

Authorized Signature

Name and title of Signatory

Name of Bidder

Address:

Email: